

Global Learning Committee-

Members present: Eden Francis, Ernesto Hernandez, James Bryant-Trerise, Jennifer Bown, Kaiwen Amrein, Kerrie Hughes, Laurette Scott, Martha Bailey, Michael Patterson, Stefanie Diaz-Zavala

CCID Updates:

- Kerrie is getting ready to attend the CCID conference in February.
- Kerrie will explore using the CCID app during the conference to network. The app will be used to make connections and follow up with individuals afterward.
 - Part of her first sabbatical goal- research, learn and explore study abroad practices at other institutions.

GLC Committee Webpage Updates:

- The committee page has been updated as of 1/21/2025.
 - No goals were added to the page- The main goal will be working on the handbook and getting it approved again by David Plotkin.
 - Jenn will rewrite the goals and as a committee, we will work on getting them updated while referencing some of Kerrie's sabbatical goals.
 - Once goals are finalized, they will be added on the GLC committee webpage.
 - Kerrie will release the links to each document so the committee can work together and update materials. Once finalized, those documents will be uploaded to the webpage.
- CCC Study Abroad webpage will also be updated to showcase previous and future trips coming up.

Handbook (feedback and suggested changes)

- Add in language or a checklist of warnings related to the use of our systems abroad and other travel logistics.
- We need to finalize the handbook and remove "DRAFT."
- Jenn clarified information about domestic travel and study-away.
 - Study-away lives more within the department the associated course is under and is supported by the division's Dean.
 - The committee agreed that a handbook is not needed for study-away programs but will consider adding in guidelines or a checklist for study-away programs and coordinators to follow.
 - Jenn will reach out to Dennis to find out if study-away programs need to be compliant under the CLERY Act.
- Suggested areas to edit were highlighted in yellow on the handbook Word document.
 - The suggestion was made to rephrase item #3 under the *Vice-President of Instruction and Student Services Approval Criteria* section
 - Suggested adding in a subsection about the different types of course models under the header *Program Design Considerations*.
 - JBT would like to work on this section and possibly rephrase some of the bullet points or reorganize this section.

- JBT will also plan to work on rephrasing other sections and send them out to the committee for review and feedback.
- Clarification about the number of participants attending a trip was clarified under the *Minimum/Maximum Number of Participation* section. No edits were made to this section.
- For the next meeting, the committee will pick up on page 8. Edits need to be made to the *Program Development Timeline* section.

Trip Updates-

Ireland 2025 Prep:

- Kerrie and Laurette have not yet connected to work on a checklist for the trip.
- Laurette is waiting to hear back from Neve for next steps.
- Kerrie is working with Adan on marketing. Marketing will be done more generically for this trip. Focusing more on the specific courses connected to the trip (COMM, ED, ERG).
- Interest Form was updated and will be used to capture information from interested individuals.
- Laurette and Kerrie are meeting weekly to work on prep for the program.

Canada 2026 prep:

- No updates from Ernesto at this time. Confirmed that the trip would focus on traveling to Quebec specifically.
- Mexico is still a trip in consideration for 2026.
- Ernesto will need to work on Intent to Lead forms for each of his proposed trips soon. (To abide with 18-mth. prep timeline)

Ireland 2026 Prep:

- No updates- Jessica and Keely were not present at this meeting.
- Jenn reported they are beginning to work on the Intent to Lead form.

SE Asia Prep (June 2027)

- Jenn is unable to receive trip logistics and prices until spring from the vendor. Until then, no information will be available or prep can be started.

Other items:

- Will need a volunteer note-taker for the Feb. 14th meeting (Stefanie will be attending a conference).

Next meeting: Feb 14th, 2025